



## KGCCI DEInternational Ltd. is looking for an <u>Assistant Manager</u> for Energy Projects in the Trade Services division

## Who we are

The Korean-German Chamber of Commerce and Industry (KGCCI) is a recognized member of the worldwide German Chamber Network Abroad (AHK) with 140 offices in 92 countries. KGCCI has been promoting economic relations between Germany and Korea since 1981. Germany is Korea's most important EU trading partner. Around 35% of all EU exports to Korea come from Germany. The EU-Korea FTA, effective since July 2011, is thus especially beneficial for German companies and will further increase business opportunities in Korea. With a full-time staff of currently 22 bilingual professionals, KGCCI and its subsidiary, KGCCI DEinternational Ltd., focus on the functions of trade promotion, membership, and services.

With Korea and Germany both engaging in their energy transition towards renewables and increased energy efficiency, KGCCI is fostering the bilateral exchange between relevant business and policy stakeholders through our Energy Projects in the framework of the Korean-German Energy Partnership and the German Energy Solutions Initiative.

The contract initially runs for a working period of 11 months, with an option to extend it further depending on the circumstances.

## Requirements

- Korean native speaker & professional German and English language ability required (verbal and written)
- High interest in the energy sector
- Good communication skills
- Detail oriented and well organized, able to manage a variety of projects
- Team player, flexible and able to take on special projects

## Role description

| Field & Task  | Working Period  | Job opened for |
|---|---|----------------|
| Energy Projects in Trade Services Div.  |   |                |
| <ul> <li>Support for various energy projects in Trade Services division</li> <li>Preparation and organization of events and meetings (online/offline)</li> <li>Research of Korean energy market and supporting various reports</li> <li>Supporting the promotion of German trade fairs in the energy sector.</li> <li>Translation, data update (list up)</li> </ul> | April 1 <sup>st</sup> 2021<br>-Feb. 28 <sup>th</sup> 2022 | 1 person       |

Please submit your CL and CV in English (or in German) until March 16<sup>th</sup> to jhjeong@kgcci.com \* Applying position needs to be specified on your cover letter.

For more inquiries, please contact: Ms. Jihee Jeong (02-3780-4690), Senior Manager for Energy Projects